

Purpose: The Workforce Development Committee is dedicated to advancing the growth and success of Virginia's green economy by addressing the workforce needs of the weatherization and sustainability sectors. Our mission is to support the Virginia Energy Efficiency Council (VAEEC) in cultivating a skilled and knowledgeable workforce that meets the evolving demands of green industries. We aim to foster education, facilitate training, and promote innovative workforce development strategies that align with industry needs and policy goals. Through these efforts, the Committee strives to enhance career opportunities, drive economic growth, and contribute to a sustainable future for Virginia.

Time Commitment

Anticipated time commitment (excluding Board meetings): 2-4 hours per quarter; 1 hour for committee calls, 1-3 hours for coordination with staff on events, education, and other needs.

Responsibilities

The specific responsibilities of the committee include:

- Participating in quarterly Workforce Committee meetings
- Support the Workforce Program Director in developing the Energy Efficiency Workforce Initiative
- Identify and recommend resources on existing programs, best practices, and model ideas for EEWI success
- Work with staff to connect with partners and potential employers within the energy efficiency industry
- Assist the Workforce Program Director in prioritizing diversity, equity and inclusion in programmatic design and implementation
- Support both new and existing workers in high demand fields, such as HVAC, weatherization, and electrical.
- Identify both geographic and programmatic areas of growth for the EEWI

Meetings

The Workforce Committee will hold conference calls at least four times a year, ideally prior to regularly scheduled Board meetings and Executive Committee calls, or at the call of the committee chair, as needed. Meeting dates and times will be scheduled by VAEEC staff to achieve maximum participation.

Members

- The Committee will strive to maintain a membership of 5-7 participants, including both board members and off-board members.
- Committee members shall be members or employees of members in good standing with VAEEC.
- The Committee will be chaired by a VAEEC Board Member.
- The Committee may be comprised of non-board members
- Committee members should be representative of the membership categories of the VAEEC.

- The Workforce Director will serve as staff to the Workforce Committee.

Guidelines

A member may resign at any time upon written request to the chair and/or committee staff.

- The Workforce Committee Chair will serve a one-year term with the option of serving two additional one-year terms
- The VAEEC Board of Directors will review the composition of this group annually.
- The Committee will use a simple majority of the voting membership present.
- The Committee will communicate, as appropriate, with VAEEC members, the Board of Directors, officers, and staff to provide information on the work of the committee and to seek input and feedback as needed.